

WASHINGTON OFFICE:
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WASHINGTON, DC 20515
(202) 225-4215

Congress of the United States
House of Representatives
Washington, DC 20515-4602

Dear Friend,

Although the final day of my service to you is January 2, 2017, House policy requires that the offices we use to serve the district close well before that date to ensure a proper transition to the incoming Member of Congress.

My staff and I are fully committed to helping you with your inquiry as long as we are able. Our DC office will close on November 22, and our district offices will close on December 6.

Please note the changes in constituent services during the transition to the 115th Congress:

- **Flag requests** must be submitted to either Sen. Warner or Sen. Kaine's office.
- **White House tour requests** will be accepted until December 1.
- **Mail correspondence** will end on December 1.
- **Open casework** submitted to our office will be transferred to the incoming Member, unless you have notified us otherwise. If you would like to continue your case during the transition, please contact Joanna Campbell at joanna.campbell@mail.house.gov; otherwise, please contact our Virginia Senators to open a new case.

- Sen. Warner's district office: 757-441-3079
- Sen. Kaine's district office: 757-518-1674

I want to thank you for the privilege to serve as your Representative in Congress over the past six years. It has truly been a high honor to represent you and your family.

Yours in Freedom,



Scott Rigell
Member of Congress